

Disabilities Network of Eastern CT
19 Ohio Ave.
Norwich, CT 06360
October 11, 2022
5:30 PM - 7:00PM
Virtual meeting via Zoom

Minutes

On Screen:

K. Pellerin, President
S. Baecker, Vice President
E. Petrik, Board Member
S. Heddle, Executive Director – DNEC
K. Chordes, Owner of Chordes Design
G. DeFrank, Account

I. Call to Order:

The meeting was called to order at 5:35 PM by President, K. Pellerin

II. Public Comment:

There were no public comments

Guest Presentations:

1. Chordes Design: Katherine Chordes presented information concerning the updating of the DNEC website. Currently the website is more cumbersome and a bit confusing if someone is seeking information about DNEC. It has been several years since the website was originally established. Over the years, it has been added to with information and dates, etc. It now needs a less confusing format. Ms. Chordes, utilizing virtual examples, discussed how our website could be user friendly, and clearer in content regarding DNEC. In her proposal, she discussed the steps needed to complete the update and how staff and Board would be part of the on-going dialog. There was also some discussion about changing the font, as well as creating a crisper, updated DNEC symbol.
The presentation ended with S. Heddle saying that she would be in contact with Ms. Chordes. G. DeFrank, Accountant for DNEC was present for the discussion.
2. G. DeFrank presented the budget summary for the fiscal year ending September 30, 2023
See attached report
On a motion made by E. Petrik and seconded by S. Baeker the budget summary was accepted as presented.
At the end of G. DeFrank's report, the Board questioned if updating the current website was financially feasible. According to Mr. DeFrank, there was money available to not only update the website, but to refresh the DNEC symbol. Brief discussion found all members of the Board, the executive Director, and the accountant in favor of hiring Chordes Design. S. Heddle stated she would contact Katherine Chordes this week.

III. Approval of Minutes:

On a motion made by S. Baeker, seconded by E. Petrik, the September 13, 2022 minutes approved as written.

IV. Executive Director's Report

See attached report

V. President's Report

K. Pellerin briefly commented on the completion of S. Heddle's evaluation, presented and signed on September, 23, 2022. Board members input was invaluable in completing the evaluation. And because of sound fiscal competence on S. Heddle's part, bonuses were issued to the staff and executive director.

Briefly discussed some issues to be considered in upcoming meetings:

1. Finishing by -laws
2. Recruitment of at least 2 new members
3. Begin brief review of DNEC policies
4. Fundraising.

IX New/Old Business:

1. Reminder about the two activities coming up in the next few weeks,
Candidates' forum on disability issues, Oct. 12.
SILC Annual meeting on Oct. 26th

X. Next Meeting

The next meeting will be November 8, 2022, via zoom:

1. Molly Cole will discuss SILC and the SPIL for all members
2. Revisit by-laws

XI Adjournment

The meeting was adjourned at 7:05 PM

Katherine Pellerin – Secretary _____